

Bolsover District Council

Safety Committee

18th December 2019

Health & Safety Update

Report of the Health & Safety Manager

This report is public

Purpose of the Report

- To update the Safety Committee on the health and safety performance of the Council in the key areas of incidents occurred and health and safety training conducted in the preceding quarter.

1 Report Details

- 1.1 Health and safety performance is a critical element in the Authority's overall success and the report outlines key accident performance information along with details of all employee accidents occurring.
- 1.2 The graphs show information on 4 key areas namely accident type, accident category, number of lost days, and operational areas where accidents occurred. The number of employee accidents recorded in the quarter has risen from 7 to 9. This is in line with the target indicator.

The total number of lost time accidents recorded is 1. This 1 accident incurred over 7 days of lost time and as such is Riddor reportable.

The main causes of employee accidents in the quarter were:

- 3 Manual Handling (33.5%)
- 3 Slips, Trips and falls on Same Level (33.5%)
- 2 Striking Against Fixed Object (22 %)
- 1 Violence and Aggression (11%)

Total Number of Employee Accidents – 9

The number of lost days recorded in the quarter is 39 lost days. These are attributable to a single accident which resulted in 39 days of absence due to a work related injury, up to the end of the quarter. The injured party is still absent as a result of their injury.

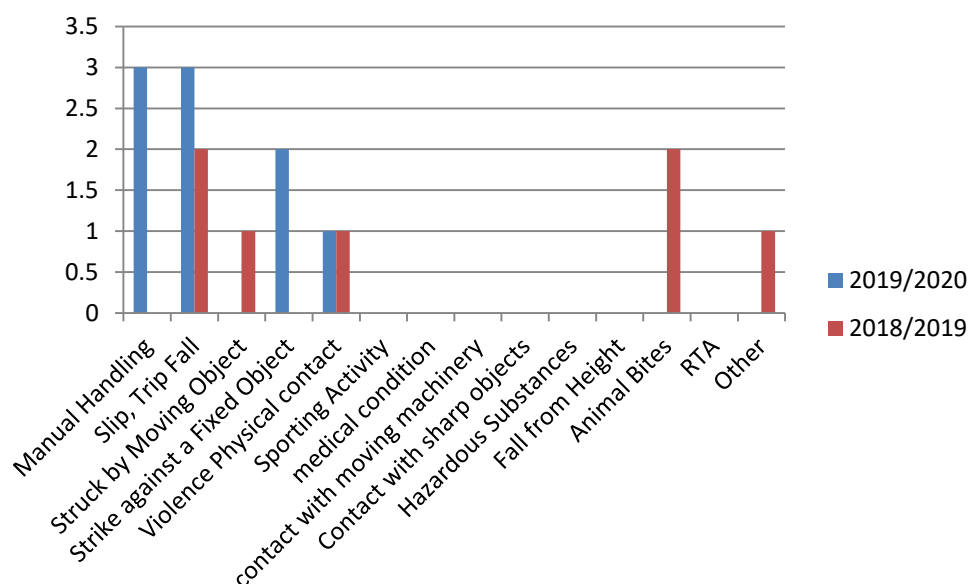
Housing (44%), Street Scene (22%), Governance (22%) and Planning (12%) are the operational areas recording accidents during the quarter.

No Health and Safety training has been delivered during the quarter – however the Health & Safety team have been undertaking a large planning and budgeting exercise to enable training to be allocated specifically where required and appropriately funded. No date thresholds for compliance have been missed as a result and Health and Safety training required in this financial year will be delivered during quarters 3 and 4.

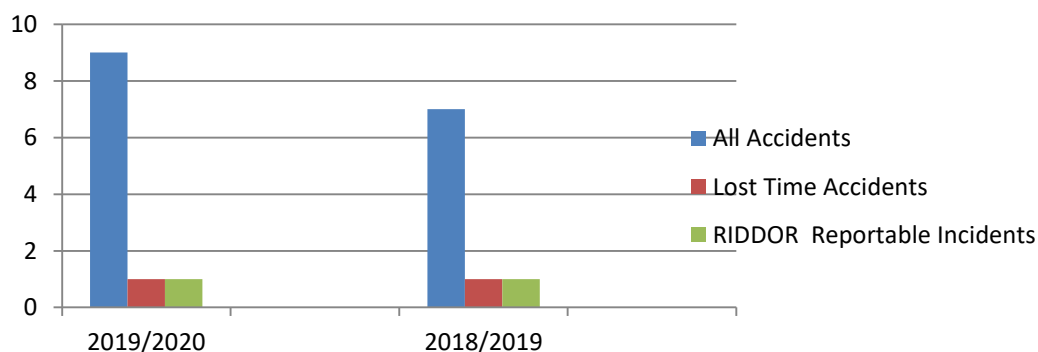
1.3 Employee Incident Breakdown

ACCIDENTS FOR QUARTER (Jul - Sep 2019)	ACCIDENTS FOR QUARTER (Jul - Sep 2018)	YEARLY TOTAL (Apr 2019 – Sep 2019)	YEARLY TOTAL (Apr 2018 – Jun 2018)
9	7	22	13

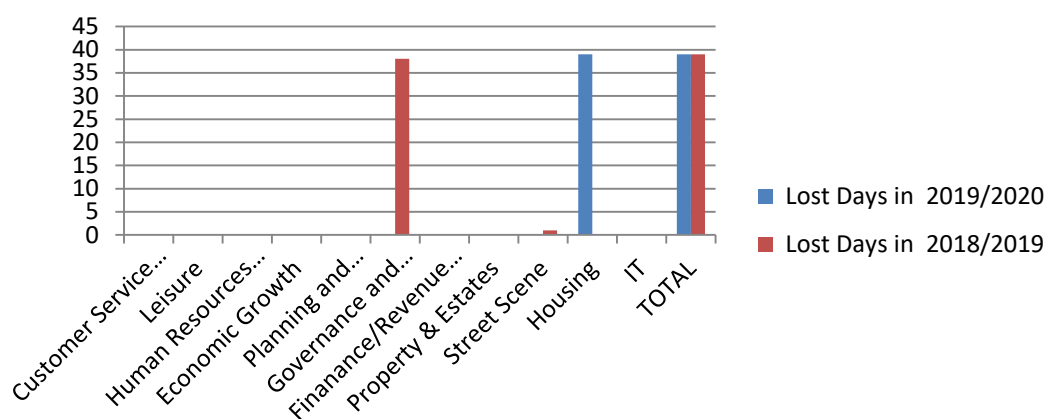
2nd Quarter Employee Accident Type Analysis



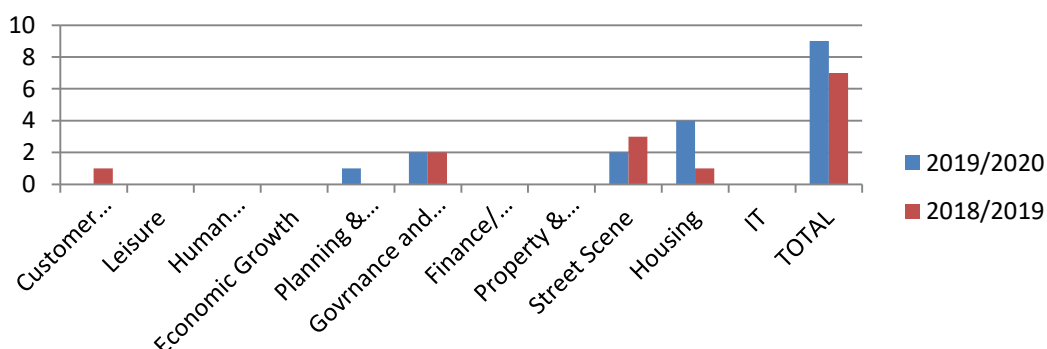
2nd Quarter Accident Category Analysis



2nd Quarter Lost Days Analysis



2nd Quarter Operational Area Accident Analysis



- 1.4 Details of employee incidents

Date of Incident	Incident Details	Type of Incident	Incident Severity	Section	Lost Time Days (Actual)	Reportable?
03/07/19	IP was punched in ribs by service user whilst trying to assist him off the floor	Violence and Aggression	Minor Injury – No lost days	Housing	0	No
17/07/19	IP was carrying out bulky collections and strained back	Manual Handling	Minor Injury – No lost days	Streetscene	0	No

23/07/19	IP had to break a glass pane to access service users property and cut arm on the glass shards	Striking against fixed object	Minor Injury – No lost days	Housing	0	No
26/07/19	IP cut ear and fainted due to the sight of blood	Striking against fixed object	Minor Injury – No lost days	Governance	0	No
31/07/19	IP pulled back when moving white goods	Manual Handling	Minor Injury – No lost days	Streetscene	0	No
19/08/19	IP had a strain injury from repetitive movement	Manual Handling	Minor Injury – No Lost Days	Housing	0	No
22/08/19	IP tripped over a slightly raised cable cover that was traversing the floor	Slips Trips and Falls on same level	Lost Time – Over 7 days	Housing	39	Yes
16/09/19	IP tripped on garden path whilst accessing a property for annual canvass	Slips Trips and Falls on same level	Minor Injury – No Lost Days	Governance	0	No
16/09/19	IP trod on a loose manhole cover, partially fell down the	Slips Trips and Falls on same level	Minor Injury – No Lost Days	Planning	0	No

	drain and landed on a corner of the manhole cover					
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2 Conclusions and Reasons for Recommendation

- 2.1 All Items – It is recommended that the committee consider and note the information provided.

3 Consultation and Equality Impact

- 3.1 The report will be formally reviewed at the Health and Safety Committee. Any issues highlighted will then be referred to the Equalities and Diversities' Officer for guidance and resolution

4 Alternative Options and Reasons for Rejection

- 4.1 Not applicable for this report.

5 Implications

5.1 Finance and Risk Implications

It is not envisaged that there is any significant financial implications connected with this report as the report seeks to provide managers with accident performance data to enable them to effectively monitor the authorities overall health and Safety performance and that of their operational areas and any financial outlays in connection to training have been included as part of the corporate training plan.

5.2 Legal Implications including Data Protection

The report should not have any legal implications on the authority other than ensuring that sufficient information has been supplied to ensure it can manage its health and safety provision and meet all requirements of the Management of Health and Safety Regulations 1999.8

5.3 Human Resources Implications

There are no initial human resources implications connected with this report however should accident investigation findings show that an individual or individuals have failed to work appropriately in-line with agreed procedures then it may be necessary to evoke the authority's disciplinary procedures as a means of dealing with this.

6 Recommendations

It is recommended that the meeting considers and notes the information provided.

7 Decision Information

Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: BDC: Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> NEDDC: Revenue - £100,000 <input type="checkbox"/> Capital - £250,000 <input type="checkbox"/> <input checked="" type="checkbox"/> Please indicate which threshold applies	No
Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)	Yes/No
Has the relevant Portfolio Holder been informed?	Yes
District Wards Affected	All
Links to Corporate Plan priorities or Policy Framework	All

8 Document Information

Appendix No	Title	
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)		
Report Author		Contact Number
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